

**MEETING MINUTES OF THE
SAFETY COMMITTEE OF
SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE**

Meeting Date/Time: Monday, June 4, 2018
Conference Room G9
1:45 pm

Members Present: Dave May
Jocelyn Torres
Nellie Plummer
Szilvia Grundtisch

Proceedings:

1. Review of recent safety incidents and investigations:
 - No incidents since our last safety committee meeting on 5/7/18.
2. Discussion of new safety hazards and concerns:
 - As part of the MSD security efforts, wearing an ID badge will be mandatory to all faculty, staff and students beginning school year 2018-2019. After an adjustment period, noncompliant employees and students will receive a certain number of warnings before resorting to disciplinary procedures.
 - A teacher advised that she has seen the garage door open but there is no staff. Dave May advised that there is someone in the shop when doors are open.
3. Review of scheduled safety hazard inspections:
 - Follow up from last month's safety committee meeting: Dave May to select a team of two employees to perform safety audits using a checklist. He will send an email to the Union Presidents to select candidates – *pending*.
4. Review of safety suggestions submitted to the committee:
 - None
5. Additional discussion items:
 - Follow up from last month's safety committee meeting:
 - New stair treads will be installed on the stairs in front of the high school (the stairs next to the sidewalk). The cracks are in the process of being filled before this installation takes place – *pending*.
 - Recycle – To promote the recycle program in all schools, we want to involve the students and have a poster contest, it will be a classroom effort. We will pick 1 winner (classroom) per school. We will reproduce posters and hang them up in each school. The winning classrooms will get an incentive – *pending further discussion*.
 - Speed limit - Parking Lot Speed Limit Signs will not be purchased. Dave May will have Lindsay Bauer and/or her class draw a big "5 MPH" on a plywood as a stencil. The Summer Crew will use it to paint the parking lot ground.

Next Meeting: Monday, June 18, 2018
Conference Room G9
2:00 pm

Minutes Prepared By: Jocelyn Torres